



DEPARTMENT OF  
**ENVIRONMENTAL  
HEALTH AND SAFETY**

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# EHS BULLETIN

**AUGUST 2022**

## CAMPUS FIRE AND LIFE SAFETY

With the new school year just around the corner, it is a good time to remind the Cowboy Family about the importance of fire and

life safety on campus. Whether you are faculty, staff, or a student, everyone can help prevent fires and promote safe learning and work environments in all campus buildings.

### FIRE SAFETY:

- Cook only in the designated areas with approved appliances.
- Keep those cooking areas as clean and tidy as possible to reduce the cause of a fire.
- Use flameless candles. The burning of candles on campus is prohibited.
- Keep anything that could burn away from cooking appliances, lamps, and electrical outlets.
- Do not overload electrical outlets or power strips.
- Space heaters are not allowed in campus housing, and a permit is required for their use in office spaces. To acquire a permit and more information on the use of space heaters on campus, visit our [website](#).

### LIFE SAFETY:

- Know at least two different exit routes from all work and living spaces in case of an emergency.
- Never store materials or furniture in the hallways. These items can create an obstruction in the egress pathways, which could delay someone from finding their way out of the building in case of an emergency.
- Stay up to date on what is going on around campus, and use the Okey system to sign up for Cowboy Alerts.
- Download the Rave Guardian application, which contains campus safety resources. To find out more information, visit the Rave Guardian [website](#).

### FOR ADDITIONAL INFORMATION ON FIRE AND LIFE SAFETY:

- [US Fire Administration, Campus Fire Safety Outreach Materials](#)
- [OSU Department of Public Safety Resources](#)

**For more information or questions regarding Fire and Life Safety on campus, email [ehs@okstate.edu](mailto:ehs@okstate.edu) or call (405) 744-7241.**

# CREATING A SATELLITE ACCUMULATION AREA

Satellite Accumulation Area (SAA) is the name given to the location where hazardous wastes are generated and stored before being moved to a 90-day Central Accumulation Area (CAA). An SAA is an area in a laboratory, shop, or other facility designated for the accumulation of hazardous waste. Federal and State requirements for storage of hazardous waste involve establishing an SAA in a laboratory or work area by following regulatory guidelines.

## HOW TO ESTABLISH AN SAA:

- The SAA must be located at or near the point of waste generation, under the control of the generator, and clearly designated with an SAA label.
- All hazardous wastes containers in the SAA must be in good condition and have a hazardous waste label detailing the contents and characteristics, such as flammability, toxicity, corrosivity, or reactivity. The label must also contain the words “hazardous waste.”
- Ensure all containers used in the SAA are compatible with the wastes being accumulated and are stored in secondary containment if necessary. Do not store incompatible wastes in the same secondary containment.
- An appropriate spill-kit should be located near the SAA.
- When reusing a container, remove the old labels, and place a label on the container the first time hazardous waste is placed inside.
- The maximum storage allowed for each SAA is 55 gallons of a hazardous-waste stream, or up to 1 quart of acutely or extremely hazardous waste. Please complete a [Chemical and Material Removal Request form](#) to schedule a removal of hazardous waste from the OSU campus.
- Conduct weekly [SAA surveys](#) and send copies via email to the Environmental Health and Safety department.

## CURRENT EVENTS

### Bloodborne Pathogen Training

2nd Tuesday of the month, 9-9:45 a.m. and 2-2:45 p.m.  
EHS Conference Room, 003 UHS  
Required annually for members under OSHA's standard  
Registration: email name to [chemicalsafety@okstate.edu](mailto:chemicalsafety@okstate.edu)

### Respiratory Protection

1st Tuesday of the month, 8:30-9:30 a.m.  
FM North Building, Room 101C  
Required annually for members who wear respiratory protection  
Registration: email name to [ohsp@okstate.edu](mailto:ohsp@okstate.edu)

### Fire Safety w/Hands-On Extinguisher Training

2nd Friday of the month, 9-10 a.m.  
EHS Conference Room, 003 UHS  
Come join us for fire safety education featuring the BullsEye laser training device  
Registration: email name to [ohsp@okstate.edu](mailto:ohsp@okstate.edu)

### Monthly Employee Training

3rd Thursday of the month, 9:30-11:30 a.m.  
EHS Conference Room, 003 UHS  
Topics: Hazcom; Fire Safety; Slips, Trips and Falls; Office Safety and Back Safety  
Registration: email name to [ohsp@okstate.edu](mailto:ohsp@okstate.edu)

**For questions or more information on chemical storage, email [ehs@okstate.edu](mailto:ehs@okstate.edu) or call (405) 744-7241.**