



CHEMICAL and MATERIAL REMOVAL REQUEST

[Please print or type with complete information]

Environmental Health & Safety

University Health Services, Suite 002

Office: 744-7241

EMAIL FORM(S) TO: EHS@OKSTATE.EDU

Department:		Location of Material(s):		Type of Material(s): (Check all that apply)	
PI:		Building:		☐ Chemical Waste	☐ Radiological (Ionized, Non-Ionized)
Phone #:		Room #:		☐ Universal Waste	☐ Controlled Substances (DEA)
On-site Contact:		Location in room:		☐ Medical/Biohazard/Sharps	☐ Recyclable Item(s) [e.g.- Glass...(box broken glass)]
Phone #:		Does EHS need to call to schedule removal? ☐ Yes ☐ No		☐ Other (explanation):	

EHS USE ONLY	IDENTIFICATION/DESCRIPTION	PHYS. STATE (S,L,G,MT)	QUANTITY, SIZE & TYPE of CONTAINER(S)	VOLUME or WEIGHT inside CONTAINER(S)	pH	Known Hazards	EHS USE ONLY Removal Notes
							☐ Disposal of known(s) ☐ ID & disposal of unknown(s) ☐ Sub-contract item(s)removal ☐ Item(s) for reuse ⁽¹⁾
							☐ Disposal of known(s) ☐ ID & disposal of unknown(s) ☐ Sub-contract item(s)removal ☐ Item(s) for reuse ⁽¹⁾
							☐ Disposal of known(s) ☐ ID & disposal of unknown(s) ☐ Sub-contract item(s)removal ☐ Item(s) for reuse ⁽¹⁾
							☐ Disposal of known(s) ☐ ID & disposal of unknown(s) ☐ Sub-contract item(s)removal ☐ Item(s) for reuse ⁽¹⁾
							☐ Disposal of known(s) ☐ ID & disposal of unknown(s) ☐ Sub-contract item(s)removal ☐ Item(s) for reuse ⁽¹⁾

Special notes or handling instructions: (EHS and/or Relinquisher use)

(1)- Unopened & within usable date

(Costs to ID &/or dispose of unknowns, items requiring special sub-contractor removal &/or disposal requirements, etc...; may be responsibility of relinquishing department)

Certification: "I hereby declare that the identification/description of materials is accurate and complete to the best of my knowledge and that I have made a reasonable effort to neutralize, detoxify and/or recycle this material." (Only one certification is needed per request. Initial and date next to each line item if special requirements exist)

Authorizing Signature:

Date:

Relinquished by:

Date & Time:

Received by:

Date & Time: