

Daily Inspection Gas or Diesel Forklift

Date:	Operator:	CWID:
Forklift #:	Model # :	Hour Meter:

Gas or Diesel Forklift: Tires

- | Yes | No | N/A | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1. Are the tires in good repair (e.g., no cuts, separation from the rim, excessive wear)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2. Are the tires properly inflated? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3. Are lug nuts present on each tire? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4. Are the lug nuts on each tire tightly secure? |

Gas or Diesel Forklift: Forks

- | Yes | No | N/A | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 5. Is the top clip retaining pin for each fork tightly secure? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 6. Is the top clip retaining pin for each fork in good repair (e.g., no cracks)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 7. Are the forks properly aligned? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 8. Are the forks in good repair (e.g., no cracks, bends, excessive wear)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 9. Is the load back rest securely attached? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 10. Is the load back rest in good repair (e.g., no cracks or bends)? |

Gas or Diesel Forklift: Mast and Carriage

- | Yes | No | N/A | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 11. Is the mast assembly in good repair (e.g., no cracks or dents, missing stops, broken welds)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 12. Are the hydraulic cylinders in good repair (e.g., no cracks or leaks)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 13. Are the lift chains and rollers in good repair (e.g., no cracks, kinks, rust)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 14. Is the tension of the lift chains correct? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 15. Are the lift chains and rollers properly lubricated? |

Gas or Diesel Forklift: Body

- | Yes | No | N/A | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 16. Is the body of the forklift in good repair (e.g., no cracks or dents)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 17. Is the body of the forklift clean (e.g., no grease or lint)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 18. Are covers over the battery and other hazardous parts in place and secure? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 19. Is the overhead guard securely attached? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 20. Is the overhead guard in good repair (e.g., no cracks, bends, broken welds, missing bolts)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 21. Is the nameplate present and legible? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 22. Are safety decals or warning labels legible? |

- 23. Is wiring in good repair (e.g., no cracks or bends)?
- 24. Are belts in good repair (e.g., no cracks or frays)?
- 25. Are headlights in good repair (e.g., no cracks or breaks)?
- 26. Are headlights aimed correctly?
- 27. Are taillights in good repair (e.g., no cracks or breaks)?
- 28. Are reflectors in good repair (e.g., no cracks or breaks)?
- 29. Are warning lights in good repair (e.g., no cracks or breaks)?
- 30. Is the radiator in good repair (e.g., no leaks or cracks)?
- 31. Are engine belts in good repair (e.g., no cracks or frays)?
- 32. Are hoses in good repair (e.g., no leaks, cracks, kinks)?
- 33. Are chains and cables in good repair (e.g., no cracks or bends)?
- 34. Are control levers properly labeled?
- 35. Is the air filter clean?

Gas or Diesel Forklift: Cab

- | Yes | No | N/A | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 36. Is the operator manual present? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 37. Is the cab clean? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 38. Is the seatbelt in good repair (e.g., no frays or excessive wear)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 39. Does the seatbelt work properly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 40. Is the seat in good repair? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 41. Is the seat adjusted properly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 42. Are all control levers properly labeled? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 43. Are mirrors in good repair (e.g., no cracks or breaks)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 44. Are mirrors clean? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 45. Are mirrors adjusted properly? |

Gas or Diesel Forklift: Fluids

- | Yes | No | N/A | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 46. Is their sufficient fuel for operation? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 47. Is the engine oil level adequate? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 48. Is the radiator coolant level adequate? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 49. Is the transmission fluid level adequate? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 50. Is the hydraulic fluid level adequate? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 51. Is the brake fluid level adequate? |

Gas or Diesel Forklift: Battery

- | Yes | No | N/A | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 52. Is the battery in good repair (e.g., no corrosion or missing cable insulation)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 53. Are battery connections in good repair (e.g., no cracks or excessive wear)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 54. Are battery connections tight? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 55. Are cell caps in place? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 56. Is the battery cover in place? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 57. Is the electrolyte level adequate? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 58. Is the battery charged? |

Gas or Diesel Forklift: Attachments

- | Yes | No | N/A | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 59. Does the nameplate account for the attachment being used? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 60. Is the attachment in good repair (e.g., no cracks or bends)? |

Gas or Diesel Forklift: Systems and Controls

- | Yes | No | N/A | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 61. Does the engine run smoothly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 62. Does the accelerator work and function smoothly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 63. Is steering smooth and responsive (e.g., free of excessive play)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 64. Does the turn signal work? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 65. Does the horn, whistle, gong, or other warning device sound? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 66. Does the backup alarm work? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 67. Do the lights work? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 68. Does the brake work and function smoothly (e.g., no grabbing)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 69. Does the parking brake work (e.g., holds the forklift on an incline)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 70. Does the drive control work in forward and reverse and function smoothly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 71. Do the lift controls raise and lower the forks properly and function smoothly (e.g., no excess drift)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 72. Does the tilt control work forward and back and function smoothly (e.g., no excess drift)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 73. Does the attachment control work and function smoothly (e.g., no hesitation)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 74. Does the hour meter work? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 75. Does the fuel gauge work? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 76. Does the ammeter indicator lamp work? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 77. Does the oil pressure indicator lamp work? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 78. Does the water temperature gauge work? |

Note: If forklift needs any repairs please tag out of service until repaired.

Operator Signature: _____ Date: _____